

THE FOLLOWING IS A LIST OF REQUIREMENTS TO BE SUBMITTED WITH A BUILDING/ZONING APPLICATION:

We will need for a SHED:

1. A completed and signed application
 - A. Zoning application only if shed is under 120 square feet; OR
 - B. Zoning and building application if shed is larger than 120 square feet).
2. Site plan showing distances from the shed to all property lines and other structure(s) on the property.
3. Three (3) sets of building plans (for sheds larger than 120 square feet); one set for city files, one approved, stamped set returned to applicant, and one set sent to Kenton County PVA.
4. Estimated cost of job (on the application). A check for the fee is due when the application is submitted.
 - A. Sheds **under 120** square feet require a **zoning permit fee of \$25.00**.
 - B. Sheds **over 120** square feet require a zoning and building permit.
Zoning fee = flat fee of \$25.00
Building fee = flat fee of \$75.00
TOTAL = \$100.00
5. An affidavit pursuant to KRS 342.610(5) – Either for Individual or Corporation or Partnership **OR** proof of Workmens’ Compensation Insurance from your building contractor.
6. A copy of your contractor’s Kenton County Occupational License.