

THE FOLLOWING IS A LIST OF REQUIREMENTS TO BE SUBMITTED WITH A BUILDING/ZONING APPLICATION:

We will need for a DRIVEWAY OR DRIVEWAY ADDITION:

1. A completed and signed **zoning application**.
2. Site plan showing the location of the proposed driveway or driveway addition to all structures to property lines. A driveway cannot be any closer than one (1) foot to the side property line.
3. Estimated cost of job (on the application). A check for the fee is due when the application is submitted. **Driveways require a zoning permit fee of \$25.00.**
4. An affidavit pursuant to KRS 342.610(5) – Either for Individual or Corporation or Partnership **OR** proof of Workmens' Compensation Insurance from your building contractor.
5. A copy of your contractor's Kenton County Occupational License.