

BOARD OF ADJUSTMENT APPLICATION

****TO BE COMPLETED BY ZONING ADMINISTRATOR****

APPLICATION NUMBER _____

HEARING DATE _____

DATE RECEIVED _____

ACTION _____

TO BE COMPLETED BY APPLICANT

(Print or type only, except for signatures, application must be complete at time of submission)

1. I, THE UNDERSIGNED, REQUEST A HEARING BEFORE THE BOARD OF ADJUSTMENTS, IN REGARD TO THE FOLLOWING:

_____ CONDITIONAL USE PERMIT

_____ DIMENSIONAL VARIANCE

_____ CHANGE FROM ONE NONCONFORMING USE TO ANOTHER NONCONFORMING USE

_____ APPEAL OF ZONING ADMINISTRATOR'S DECISION/INTERPRETATION

_____ TERMINATION OF A NONCONFORMING USE, STRUCTURE OR SIGN

2. DESCRIPTION OF REQUEST BEING MADE (INDICATE APPROPRIATE SECTION OR SUBSECTIONS OF THE CITY'S ORDINANCE, WHERE APPLICABLE): _____

3. REASONS FOR REQUEST (MAY BE ATTACHED): _____

4. LEGAL DESCRIPTION (IF APPLICABLE, MAY BE ATTACHED): _____

5. IS SITE PLAN ATTACHED (IF DETERMINED NECESSARY BY THE ZONING ADMINISTRATOR) CONTAINING THE APPLICABLE REQUIREMENTS OF THE CITY'S ORDINANCE?

_____ YES _____ NO

6. ADDRESS OF PROPERTY (FOR WHICH THE MEETING IS BEING REQUESTED):

7. PRESENT ZONING: _____

8. HAS ANY PREVIOUS APPLICATION BEEN SUBMITTED TO THE BOARD OF ADJUSTMENTS WHICH INCLUDED PART OR ALL OF THIS PARCEL OF LAND? _____

IF YES, GIVE DATE OF HEARING: _____

9. FEE OWNER(S) OF SAID PARCEL OF LAND:

NAME: _____ ADDRESS/PHONE: _____

NAME: _____ ADDRESS/PHONE: _____

NAME: _____ ADDRESS/PHONE: _____

10. NAME & ADDRESS OF APPLICANT (IF DIFFERENT FROM OWNER): _____

11. NAME & ADDRESS OF PROPERTY OWNERS LOCATED WITHIN 100' OF PROPERTY LISTED IN 6. (THIS SECTION IS ONLY REQUIRED FOR APPLICATIONS FOR CONDITIONAL USE PERMITS; NAMES & ADDRESSES MAY BE ATTACHED)

12. THE FOREGOING INFORMATION AND ATTACHMENTS ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE:

SIGNATURE OF APPLICANT

DATE SIGNED

****TO BE COMPLETED BY ZONING ADMINISTRATOR****

BOARD OF ADJUSTMENT FEE (\$250.00): _____

DATE PAID: _____

SIGNATURE OF ZONING ADMINISTRATOR